

ACH Authorization Agreement

Create Or Change Your ACH

Are You Creating A New ACH Or Changing An Existing ACH?

Creating A New ACH or Changing A Current ACH

KCU Account

Account Number _____

To Savings To Checking To Loan From Savings From Checking

Other Financial Institution Account

Financial Institution Name _____

Routing Number _____

Account Number _____

Account Type: *(Account type will default to checking if none is selected)*

To Savings To Checking From Savings From Checking

Please Select The Amount, Date, And Frequency Of Your ACH

Dollar Amount _____

Date of First Transfer (MM/DD/YY) _____

One Time

Weekly On Mon Tue Wed Thur Fri

Every Other Week On Mon Tue Wed Thur Fri

Monthly On (indicate date of month 1 – 31) _____

Twice-Monthly On (indicate date of month 1 – 31) _____ & _____

Cancel Your ACH

Name Of Financial Institution _____

Account Number _____

Dollar Amount _____

Effective On The Following Date _____

Using KCU Account Number _____

Authorize Your ACH

You hereby authorize and request KCU to debit funds from your account and credit the funds according to the above instructions. In the event of an error, you authorize KCU to take any and all action required to correct the error.

You acknowledge that the origination of ACH transaction to my account must comply with the provision of U.S. Law and the Rule of the National

Automated Clearing House Association. You further acknowledge that you have retained a copy of this authorization when you sign it. You must notify KCU in writing if you would like to make any changes or to cancel the authorization.

You agree to indemnify and hold KCU harmless from all costs, including attorney's fees, (to the extent permitted by law), damages or claims related

to KCU's action in refusing payment of the item, including claims of any joint account-holder, payee, or endorsee, or in failing to cancel or process an item as a result of incorrect information provided by you. By signing below, you certify that the information you have given on this ACH Authorization Agreement is in complete, true, and submitted for the purpose selected above.

Important Things To Know

- This request requires you to be an owner on both accounts.
- There is a \$2,500 maximum when depositing to a KCU account.
- Please allow up to 10 business days for the initial transaction to be scheduled.
- ACH may not be used with a line of credit, Visa or Money Market.
- Courtesy Pay will not be utilized by an ACH from your KCU account.
- If funds are not available the ACH will not be attempted again until the next scheduled ACH date.
- Providing a voided check from your other financial institution will help us ensure the accuracy of your account information.
- If the date you have requested the ACH to occur is on a weekend or holiday, the ACH will occur the following business day.
- If dollar amount and/or start date are not indicated the payment due amount and payment due date will be used.

Print Name _____ Signature _____ Date _____

Fax completed form to 360-307-2199 or mail to Kitsap Credit Union, Support Services, PO Box 990, Bremerton, WA 98337 • Call (360) 662-2000 or (800) 422-5852

Staff FSR _____ Date _____ Ext _____